

**Nevada Department VFW Auxiliary
Extension & Revitalization/Chief of Staff- Guide Sheet 2026-27**

www.vfwauxnv.org

National Theme: America's Heroes

Department Theme: Solidarity in Action for Veterans Everyday

PROGRAM GOALS

5 Essentials of a VFW Auxiliary
Maintain and Strengthen Current Auxiliaries
Establish and Recognize New Auxiliaries
Mentoring and Encouraging all Members

What does the Chief of Staff/Extension and Revitalization Chairman do?

The Extension and Revitalization Chairman, also known as the Department Chief of Staff, works closely with the Department President to mentor and guide Department leadership. In my capacity as Chief of Staff/Extension Chairman, I am committed to supporting the maintenance of a robust Auxiliary and assisting in the development of new Auxiliaries within Unaffiliated posts. By fostering teamwork and ensuring respectful interactions among members, we can address situations effectively and uphold the integrity of the organization.

Know the 5 Essentials of a VFW Auxiliary.

1. Auxiliaries should have at least ten (IO) business meetings per year. (Sec. 210).
2. Dues should be paid at least ten (10) members on or before February 1 of the current year. (Sec. 207)
3. Up to date with submission of quarterly audits by Trustees. (Sec. 814)
4. Officers elected, installed and reported to National Headquarters no later than June 30.
5. The offices of President and Treasurer MUST be bonded by August 31.

How can you help to Establish New VFW Auxiliaries? A simple way to make a difference is by reaching out to VFW Posts that don't have a VFW Auxiliary and encouraging them to establish one. You can share resources like the "Why Having an Auxiliary Can Boost Your Post" PowerPoint or PDF, as well as the "Ten Top Reasons for Your Post to have an Auxiliary" information sheet available on the Department or National website. If you're arranging to speak with an unaffiliated post about starting an Auxiliary, let me know and I'll do my best to support you in person.

Recognize new VFW Auxiliaries

Welcome and acknowledge new VFW Auxiliaries during District and Department events to ensure they feel valued and included.

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Mentoring and Encouraging Members

Mentoring expands leadership abilities, while leadership offers direction to those being mentored—these elements complement each other. By engaging in mentoring, our organization can build a more robust membership at every level. Welcoming new members with mentorship is an act of friendship and support.

National Awards for Members

1. Citation and a \$25 VFW Store gift certificate to one member in each of the 10 Program Divisions for the best assistance to the Chief of Staff in establishing a new VFW Auxiliary with the approval of the Department President.

Entry form is required and is available in MALTA Member Resources. It is due to your Extension and Revitalization Department chairman by March 31, 2027.

Awards for District Presidents or Official Representatives

1. Citation and a \$25 VFW Store gift certificate to one District President or Official Representative in each of the 10 Program Divisions for the best assistance to the Chief of Staff with a struggling VFW Auxiliary by mentoring and maintaining a close relationship until the VFW Auxiliary becomes healthy, with the approval of the Department President. Use of MALTA Healthy Auxiliary tools and mentor training is required.

Entry form is required and is available in MALTA Member Resources. It is due to your Extension and Revitalization Department chairman by March 31, 2027.

DEPARTMENT AWARDS

Best overall promotion and/or event for Chief of Staff. \$15 and Citation of Merit to the Auxiliary.

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